

Wolfeboro Police Commission Meeting Minutes December 19, 2013

Members present: Chairman Ron Goodgame, Vice Chairman Bob Copeland and Joe Balboni Jr.

Staff present: Chief Stu Chase, Lieutenant Rondeau and Recording Secretary Amelia Capone-Muccio.

Chairman Goodgame called the meeting to order at 4:00 PM and introduced the Commissioner's, staff, and public in attendance. He noted a quorum was present.

➤ ***Pledge of Allegiance***

Consideration of Minutes

- ***Public minutes of November 21, 2013***

Commissioner Bob Copeland moved the Wolfeboro Police Commission to accept the public minutes of November 21, 2013 as submitted. Commissioner Joe Balboni Jr. seconded. Members voted and being none opposed, the motion passed.

Activity Reports

Chief Chase reviewed the following activity reports for the month:

Offenses (State Law) by month: He reported 50 offenses for last month, which is a 28% decrease from the previous month. He reported 820 year to date.

Arrest status report: He reported 20 arrests last month, a 41% decrease from last month.

Personnel Analysis report: He provided the monthly report which breaks down each officer's activity for the month.

Arrests of View: He stated this is a report he and the Lieutenant use to provide best staffing and deploy the officers.

Accidents by street name: He reported 17 accidents last month and 152 year to date.

Citation analysis report: He provided the monthly report noting that as always education is their main focus, but reported 127 citations last month (includes verbal). \$740.89 was issued in monetary fines, with \$22,288 year to date (to the State).

School Resource Officer's Report (SRO): He reported 40 incidents at the High School and summarized the busy schedule of Senior Officer Cooper.

Detective's Report: N/A.

Prosecutor's report: He reported; 28 defendants who answered 34 offenses, 14 arraignments, 11 pleas, 2 trials, and 1 pretrial conferences. He reported \$8,692 in fines and assessments. He also noted that Sgt. Keaton addressed 114 dog license hearings.

Chief's Items

He reported the following items:

- Dispatch Supervisor Lyons and Senior Dispatcher Riley are training a young man with experience in fire/rescue for a part-time position in Central Dispatch.
- Lt. Rondeau, Sgt. Keaton and Tim Morgan attended a class on felony, driving while intoxicated, investigations.
- He attended the monthly department heads meeting at town hall.
- He appeared in Superior Court on a Right to Know matter.
- He attended a meeting with the Carroll County Attorney regarding an on-going investigation.
- He addressed the Chamber of Commerce at their annual breakfast meeting.
- The Department presented our 2014 budgets to the Budget Committee on November 26th. The Police Budget was reviewed again for a salary adjustment at the Selectmen's meeting on December 4th and a re-visit to the Budget Committee on the 12th. The amendment to 2014 Police Budget is to transfer of \$1,675.00 from the summer salaries line to the supervisory salaries line.
- The deadline for Departments, Commissions and Boards the 2013 Annual Report to the Town Manager's office is January 10, 2014. As in the past, the report must be on disc, CD or it can be emailed to the Town Manager secretary.
- Lt. Rondeau, as in years past, addressed the freshman class (because the student body is International based) on conduct, decorum and New Hampshire laws that those young people ought to be familiar with during the residency here in Wolfeboro.
- He stated on behalf of the men and women of the Wolfeboro Police Department, I wish everyone a Merry Christmas and Happy New Year!

Commissioner's Items

➤ *Amatucci matter*

Chairman Goodgame stated that Josephine Amatucci left a voicemail for the Chief that she would like him to bring Commission's handbook to the next meeting. He stated he is not sure what Ms. Amatucci is specifically speaking about, but he did bring a 1994 Police Commission manual to this meeting from the last time he served on the Commission. He noted that Ms. Amatucci is not present at this meeting to provide more explanation as to what she is referring to so he suggested that she provide her requests in writing to the Board to prevent any confusion. He suggested the Police Commission has requested that the Chief have the 1994 manual reviewed by the Town Attorney and provide them with some advice. The Commission agreed.

➤ *COLA*

Chairman Goodgame summarized the issue that arose after last month's meeting where the Chief and the Lieutenant provided copies of the their Memos of Understanding (MOU) to the

Commission stating that they should receive the same percentage of salary increase as the other Police staff. He explained that he presented the issue to the Budget Committee (11/26 & see attached) and the Board of Selectmen (12/4 see attached) on behalf of the Commission to provide the Chief and the Lieutenant with the same 3.5 % increase instead of 2% as recommended by the Town Manager. He stated this proposed change was re-presented and approved by the Budget Committee at their 12/12 meeting (see attached). He requested the Commission to approve the amendment.

It was moved by Joe Balboni Jr. and seconded by Bob Copeland for the Wolfeboro Police Commission to authorize the transfer of \$1,675.00 from the Police Department summer salaries (42100-118) to the Police Department supervisory salaries (43100-113) in the 2014 budget proposal. Members voted and all in favor the motion passed.

It was moved by Bob Copeland and seconded by Joe Balboni Jr. for the Wolfeboro Police Commission to approve Chairman Ron Goodgame's representation and actions as presented to the Budget Committee on 11/26/2013 and 12/12/2013 and the to the Board of Selectmen on 12/4/2013. Members voted and all in favor the motion passed.

Chairman Goodgame stated the Finance Director has requested a formal memo from the Commission approving this change from the summer salary line to the supervisory line.

It was moved by Joe Balboni Jr. and seconded by Bob Copeland for the Wolfeboro Police Commission to direct the Police Commission's Secretary to draft such memo to the Finance Director. Members voted and all in favor the motion passed.

Chairman Goodgame suggested the Commission agree to appoint Commissioner Copeland with Town Counsel to review Chief Chase's MOU dated 8/11/06 and Lieutenant Rondeau's MOU dated 9/6/2006 for updating.

It was moved by Ron Goodgame and seconded by Joe Balboni Jr. for the Wolfeboro Police Commission to appoint Bob Copeland as the Police Commission representative to review and update the Chief and Lieutenant's Memos of Understanding. Members voted and all in favor the motion passed.

Commissioner Copeland questioned if there is a deadline for such in mind.

Chairman Goodgame suggested having drafts by June 1st, but noted that status updates can be provided at their monthly meetings.

➤ ***Special thanks to the staff***

TO THE MEN and WOMEN of the WOLFEBORO POLICE DEPARTMENT, DISPATCH AND ANIMAL CONTROL

It was not an easy year for the discharge of your law enforcement duties. We are thankful for each and every one of you for being on TEAM BLUE....the thin blue line, as they say...

We take this opportunity to extend our sincere gratitude for the professional and exemplary manner in which you have discharged your duties on behalf of our Town during 2013. We are thankful you all have been able to serve without serious injury while having provided safety and security to all the residents and visitors to the Town of Wolfeboro.

We do also acknowledge the many years of unstinting service by Animal Control Officer Mike Lord who just recently passed away; our condolences to his wife Patty and to the rest of his Family.

You are true heroes in our Community, often unsung and unrecognized for your sacrifices and dedication in all types of weather, 24-7. Without your selfless duty, often in harm's way, Wolfeboro would not be the same. Thank you for what you do every day on the job! It has been duly noted and we, as residents and members of the Wolfeboro Police Commission, will continue to respect you.

Merry Christmas and a Happy New Year to you all!

Ron Goodgame, Chair
Bob Copeland, Vice Chair
Joe Balboni Jr.
Wolfeboro Police Commission

Wolfeboro, December 2013

Commissioner Ron Goodgame moved the Wolfeboro Police Commission to authorize the Commission's Secretary to forward the letter to the Chief for distribution to the staff. Joe Balboni Jr. seconded. Member's voted, being none opposed, the motion passed.

Board of Selectmen's Representative

Sarah Silk questioned the amount of gallons collected at the DEA Drug take back day.

Chief Chase replied he believes it was 45 gallons, but could find out the exact amount.

➤ Questions from the Public

None.

Commissioner Bob Copeland moved the Wolfeboro Police Commission to move to non-public session under RSA 91-A II to discuss non-public minutes at 4:45 PM. Joe Balboni Jr. seconded. Roll call vote, Bob Copeland-yes, Joe Balboni Jr.-yes, being none opposed, the motion passed.

Commissioner Bob Copeland moved the Wolfeboro Police Commission to accept the non-public minutes for November 21, 2013 as submitted. Joe Balboni Jr. seconded. Roll call vote, Bob Copeland-yes, Joe Balboni Jr.-yes, being none opposed, the motion passed.

The Commission re-entered public session at 4:47 PM.

Chairman Goodgame announced that the Commission did not seal the minutes of non-public meeting of November 21, 2013 as they only voted to approve the minutes of the last meeting (therefor such is recorded about in the public minutes of 12/19/13) .

Being no further business before the Commission, Chairman Goodgame entertained a motion to adjourn.

Commissioner Bob Copeland moved the Wolfeboro Police Commission to adjourn at 4:48 PM. Commissioner Joe Balboni Jr. seconded. Being none opposed, the motion passed.

Respectfully submitted,
Amelia Capone-Muccio